



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**ICJIA Institutional Review Board
Meeting Minutes**

July 7, 2017, 3:30 p.m.
Illinois Criminal Justice Information Authority
300 W. Adams Street, Suite 200
Chicago, Illinois 60606

I. Call to Order

Era Laudermilk called the meeting to order at 3:30 p.m. ICJIA Associate General Counsel Simeon Kim called the roll.

II. Roll Call

Member Name	Present	Absent	By Telephone
Ms. Era Laudermilk	X		
Executive Director John Maki, ICJIA	X		
Dr. LaDonna Long		X	
Dr. Evan Harrington	X		
Dr. Dan Cooper	X		
Ms. Maya Szilak	X		

Five members were present in person and a quorum was established.

III. Approval of Meeting Minutes: June 2, 2017

Ms. Laudermilk asked for a motion to approve the minutes. Mr. Maki moved to approve the minutes. Dr. Cooper seconded the motion. Dr. Harrington abstained from the vote. All other members voted in favor by voice vote.

IV. Applications for Review

1. Full IRB applications

- a. Study of newspaper reporters' coverage and understanding of human trafficking

Principle investigator: Jessica Reichert

Researcher: Lily Gleicher

Ms. Gleicher said researchers will conduct qualitative phone interviews with reporters who have covered the topic of human trafficking in Illinois newspapers. She said these interviews will offer an understanding of how reporters understand human trafficking, the process and sources used to inform their coverage of the topic, and their perspectives on the role of reporters in covering human trafficking.

Dr. Harrington said that section F regarding audio recordings of the interviews is vague. He said it should be made clear that the recording is going to be transferred from a portable recording device to a more secure computer device, and that the same recording will exist only on a different device. Dr. Harrington then asked what happens to the recordings after three years, since the application states that the recordings will be kept securely for three years, and why is it only kept for three years? Ms. Gleicher said that the recordings are transcribed, the recordings are deleted, and the transcript will be kept.

There was discussion regarding the waiver of documentation of informed consent.

Ms. Laudermilk asked for a motion to approve the application. Dr. Cooper moved to approve the application. Dr. Harrington seconded the motion. The motion passed by unanimous voice vote.

V. Old business

None.

VI. New Business

None.

VII. Adjourn

Ms. Laudermilk asked for a motion to adjourn. Mr. Maki moved to adjourn. Dr. Cooper seconded the motion. The motion passed by unanimous voice vote at 3:49 p.m.