



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

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MINUTES

**Illinois Criminal Justice Information Authority
Budget Committee Meeting**

April 22, 2013

11:30 a.m.

Authority Offices

300 West Adams, Suite 200 (2nd Floor Building Conference Room)

Chicago, Illinois 60606

Call to Order and Roll Call

The Budget Committee of the Illinois Criminal Justice Information Authority met on Monday, April 22, 2013, in the Authority's Large Conference Room at 300 West Adams, Suite 200, Chicago, Illinois. Budget Committee Chair Clerk Dorothy Brown called the meeting to order at 11:38 a.m. Authority General Counsel Lisa Stephens called the roll. Other Authority members and designees present were Jennifer Greene for State's Attorney Anita Alvarez, Dania Sanchez-Bass for Abishi Cunningham, Meg Egan for Sheriff Tom Dart, Director S. A. Godinez, Felix Gonzalez, Col. Marc Maton for Director Hiram Grau, Lisa Jacobs, Cynthia Hora for Attorney General Madigan, John Maki, Jim Hickey for Superintendent Garry McCarthy, and Juliana Stratton for President Toni Preckwinkle. Also in attendance were Authority Executive Director Jack Cutrone, Authority Associate Director Wendy McCambridge, and other Authority staff members.

Budget Committee Chair Brown appointed Mr. Maki and Mr. Gonzalez to the Budget Committee for the duration of the meeting.

Executive Director's Remarks

Director Cutrone said that staff has busied themselves with work relating to the adoption of the Neighborhood Recovery Initiative (NRI), which, after some remodeling, will henceforth be known as the Illinois Community Violence Prevention Program. The new name will help differentiate it from the former NRI as operated by the Illinois Violence Prevention Authority.

1. Justice Assistance Grants (JAG) ARRA09 Plan Adjustments

Recommended Designation

Associate Director McCambridge, referring to the memo in the meeting materials dated April 22, 2013 and regarding the ARRA09 Plan Adjustments, said that staff recommends designating \$350,000 in ARRA09 funds to the Chicago Department of Family & Support Services (DFSS) to support its Enhanced Neighborhood Clean-Up Program. The program's goal is to train and employ 60 former offenders and 40 Chicago Violence Reduction Strategy (VRS) participants who are formerly incarcerated gang-involved citizens. Funding sought through ICJIA would cover portions of the program cost for 4 months of the 7-month program, including support service programming for the 40 VRS Participants. Participants will gain work experience and job training while participating in projects carried out by sub-recipients of the City. Additionally, the VRS participants will receive intensive support from mentors and cognitive behavioral therapy (CBT) from trained professionals. The overarching goal of this program is to reduce violent crime and recidivism in targeted police districts.

Associate Director McCambridge introduced Evelyn Diaz, DFSS Commissioner. Ms. Diaz, in response to a question by Ms. Hora, said that the program is designed to serve 100 participants. 60 participants will be selected by community-based organizations. 40 participants will come from the VRS. The job coaches, mentors, and cognitive behavioral therapy instructors will address the group of 40 at a ratio of one instructor to 10 participants.

Ms. Diaz, in response to a question by Ms. Hora, said that no request-for-proposals (RFP) has been issued yet, pending the approval of this designation. Specific licensure will not be required of the various instructors, but experience in working with ex-offenders in cognitive behavioral curricula that have been shown to reduce recidivism is valued; experience is valued over a specific degree. Group instruction will be provided for four hours per week.

Ms. Diaz, in response to a question by Mr. Maki, said that the VRS participants are typically in ex-offender programs in the city and that seeks to provide opportunities to individuals who have served time for violent offenses. The program will not weed out for violent offenses, but it will weed out for sex offenses.

Ms. Diaz, in response to a question by Mr. Maki, said that the VRS facilitates gang call-ins in certain police districts targeting individuals on parole or probation. At the call-ins, gang members are told to put down their guns and to get their associates to put down their guns and messages are delivered regarding social services available to any gang member who is interested in leaving the gang lifestyle. The individuals will have to show that they are motivated and interested in participating in the program. The work crews that are assembled must deliver work to the City of Chicago's Department of Streets and Sanitation.

Mr. Maki said that the Illinois Department of Corrections is using the Risk Assets Needs Assessment (RANA) to determine what populations to focus on. The assessment will focus on psychological profiling as opposed to relying only on individuals' sentences. Ms. Diaz, in response to a question by Mr. Maki, said that the program would be open to employing counselors who have criminal records.

Director Cutrone said that he endorsed the use of RANA and that the target group of ex-violent offenders and ex-gang members who are using this as a jobs program are generally unemployed, so these individuals are especially high-risk.

Ms. Diaz, in response to a question by Ms. Jacobs, said that the transitional jobs programs use the transitional period as a springboard to permanent employment. Contractors will be responsible for funding unsubsidized placement at the end of the program period. Since this program has run for a number of consecutive years, some individuals who do not find permanent unsubsidized employment are kept on as Neighborhood Clean-Up Program crew members. The Department of Streets and Sanitation likes this program and makes good use of the individuals in the program. This provides a place to land for individuals who cannot find unsubsidized employment.

Ms. Diaz, in response to a question by Budget Committee Chair Brown, said that running a program for such high-risk youth is new for DFSS. This is an opportunity to invest in high-risk youths in an effort to maximize the use of limited funds. The City of Chicago will provide matching funds that will pay for program evaluation to determine if this set of interventions actually works and reduces recidivism more than a standard program.

Ms. Diaz, in response to a question by Budget Committee Chair Brown, said that this program is not modeled on any other program. Chicago would be the first place to

implement this sort of robust jobs program with wrap-around support attached for such a high-risk target population. This will be a small, but ground-breaking program. If the program looks promising upon evaluation, then efforts will be made to expand it. The University of Chicago will conduct the evaluation and it should provide a clear sense of how successful the program is.

Director Cutrone said that, although it is not exactly the same as Boston's Ceasefire Program, it is similar in many ways. Research has proven that program to be successful. This ties into another grant program that the Authority administers via the U. S. Attorney's Office called Project Safe Neighborhoods (PSN). PSN does similar call-ins where law enforcement engages the community directly to address crime.

Ms. Diaz said that this program replicates one in which young participants that has a strong evidence-based record of reducing recidivism, but this is the first program to engage in an adult population.

Ms. Diaz, in response to a question by Ms. Stratton, said that she did not have available a breakdown of program participants with regard to how many are on parole and how many are on probation. The pool of participants will be pulled from whoever happens to show up at the violence-prevention call-ins. It is hard to predict who will show up and individuals must self-select into the program, so it is difficult to foresee whether there will be more parolees or probationers.

Motion: Ms. Greene moved to approve the recommended ARRA09 Plan Adjustments. The motion was seconded by Mr. Maki and it passed by unanimous voice vote.

2. Federal Award Applications Update

Associate Director McCambridge, referring to the memo in the meeting materials dated April 22, 2013 and regarding Federal Award Applications, said that staff had recently applied for the Violence Against Women Act (VAWA) Arrest Program's FFY13 Award. The Authority has applied for this in the past by the former Illinois Violence Prevention Authority (IVPA), but the application was shifted to the Authority when the IVPA was subsumed by the Authority. Staff has also applied for the FFY13 Project Safe Neighborhoods award. Approval for both award applications is pending.

Associate Director McCambridge said that the following federal awards that have not been applied for at this time, but staff anticipates submitting applications between now and June:

1. Residential Substance Abuse Treatment Act (RSAT)
2. National Forensic Science Improvement Act (NFSIA)

3. National Instant Criminal Background Check System (NCIS) Act Reporting Improvement Program (NARIP)
4. Victims of Crime Act (VOCA)
5. Violence Against Women Act (VAWA)
6. VAWA Sexual Assault Services Programs (VAWA SASP)

Associate Director McCambridge said that the application for the next JAG award was released just prior to the date of this meeting and staff will act on it as soon as possible.

Motion: Ms. Hora moved to approve the Federal Award Applications Update. The motion was seconded by Ms. Sanchez-Bass and it passed by unanimous voice vote.

3. Bullying Prevention

Associate Director McCambridge, referring to the memo in the meeting materials dated April 12, 2013 and regarding the Bullying Prevention Program, said that this program is new to the Authority, but it had originated under the IVPA. The program provides funds for up to two years to support implementation of school-based bullying prevention programs for students in grades K-12, and training of school personnel and parents on bullying prevention. Staff is asking approval to release a competitive Request for Proposal (RFP) to fund up to 17 community-based organizations and/or K-12 schools for up to \$15,000 each. This would begin a new cycle for a new batch of grantees to engage in school-based bullying prevention.

Director Cutrone, in response to a question by Ms. Hora, said that these funds have been appropriated into the Authority's budget.

Authority Staff Member Reshma Desai, in response to questions by Ms. Hora, said that it is preferable to allow new applicants the opportunity to benefit from this program. This is part of an effort to distribute funds throughout the state. The schools participate in the program for three years; until they reach a point where their programs are self-sufficient. This new cycle will allow new schools these opportunities. She said that last year the program served over 18,000 in 79 schools; each using a different evidence- or research-based curriculum.

Ms. Desai, in response to a question by Mr. Gonzalez, said that it is often difficult to determine outcomes in school settings because schools are often reluctant to track and share such information, so the program was not set up to track that. Staff has gauged effectiveness by reviewing data made available via the Illinois Youth Survey. The program tracks the numbers of youths, the number of sessions, and the number of schools partaking in the program.

Mr. Gonzalez said that the lack of such reporting seems to be a substantial limitation on the effectiveness of the program. If the program only looks at statewide data and funds are given to 17 CPOs, but there is no information as to whether these organizations produced specific outcomes, then the result is a poor accounting of program effectiveness.

Director Cutrone said that the curriculum is evidence-based. The Authority's Research and Analysis Unit can develop performance measures to be worked into the grants.

Ms. Desai said that all grantees have surveys that address students' awareness of bullying prevention, pre- and post-intervention, and those surveys are evaluated by the University of Illinois at Champaign. There is an evaluation component.

Ms. Desai, in response to questions by Budget Committee Chair Brown, said that in previous years the program a list of research-based bullying prevention curricula that were suggested by Dr. Dorothy Espelage, who is one of the premier bullying prevention researchers in Illinois. Grantees were able to select from those curricula. For the grants proposed at this meeting, staff is reviewing those curricula and comparing them to current evidence-based practices to compile a list of the best evidence-based programs for grantees to select from, which will be worked into the RFP.

Ms. Hora said that in prior years the numbers of schools and youths participating in the program were tracked, but the goals refer to training for teachers, staff, and parents.

Ms. Desai said that she had neglected to mention data relating to that component of the program when she drafted the documents presented at this meeting.

Ms. Hora said that the goals listed include:

1. Grantees must attend mandatory training.
2. Implement an evidence-based curriculum.
3. Awareness training for teachers and staff.
4. Awareness training for parents.

She said that she did not see a goal relating to youths.

Ms. Desai said that Goal #2 related to an evidence-based curriculum for youths.

Ms. Hora said that she would like to know the numbers trainings and attendees.

Ms. Desai said that the youths don't receive training, they receive the curriculum. Attendance is measured by the number of pre- and post-tests.

Ms. Desai, in response to a question by Mr. Gonzalez, said that school personnel conduct the sessions.

Ms. Desai, in response to a question by Ms. Stratton, said that each curriculum targets a specific age range.

Ms. Desai, in response to a question by Budget Committee Chair Brown, said that the grants would primarily support staff members' (either a school staff member or one from a community organization) time spent conducting the trainings and the sessions to the students.

Ms. Desai, in response to a question by Ms. Sanchez-Bass, said that the number of sessions differs from one curriculum to another.

Associate Director McCambridge, in response to a question by Ms. Hora, said that this vote would be to approve the concept to send out in an RFP, and then when the RFP is reviewed and evaluated the Budget Committee will vote on the recommendations of which entities would receive how much funding.

Budget Committee Chair Brown said that it is important that the RFP be very tightly worded with regard to what it calls for and what is expected of potential grantees so that money is not just blindly thrown around; that the funds produce a positive result. Bullying is a serious issue and properly addressing it is an important component to reducing violence in our communities.

Motion: Mr. Gonzalez moved to approve the Federal Award Applications Update. The motion was seconded by Ms. Jacobs and it passed by unanimous voice vote.

4. Illinois Community Violence Prevention Programs (ICVPP) – formerly the Neighborhood Recovery Initiative (NRI)

Director Cutrone said that in September of 2012 staff had asked the Budget Committee for a generic designation of these funds. Materials were distributed in December that recommended allocations, but there have been some changes to the list of service providers. Staff is now asking for approval of the modified list as presented in the meeting materials.

Associate Director McCambridge, referring to the memo in the meeting materials dated April 22, 2013 and regarding the ICVPP, said that this is a dynamic program with many

involved partners and there may be further changes yet to come. The first three pages provide overviews of the program components:

1. The Youth Employment Program (YEP): Associate Director McCambridge said that YEP will prepare 1,800 youths between the ages of 16 and 24 to be employed by businesses and community organizations in 24 Chicago and South Suburban neighborhoods. A comprehensive workforce development training will be rolled out. YEP will provide youths with group and one-on-one mentoring and an opportunity to participate in community outreach in their communities.

Associate Director McCambridge, in response to a question by Ms. Hora, said that the outreach activities have not yet been determined. Staff is in discussions with the lead agencies that oversee additional providing partners that service the day-to-day component management to determine what the projects will be.

Director Cutrone said that the primary focus will be on subsidized jobs. In some cases, youths will be placed at government agencies. The Illinois Department of Human Services has agreed to provide meaningful work for 200 youths.

Director Cutrone, in response to a question from Budget Committee Chair Brown, said that most youths would be employed within their own communities, but some would have opportunities downtown.

Ms. Hora said that not knowing what the outreach activities would be was a cause for concern. There was talk at the December meeting relating to news reports about the old NRI programs that did not reflect well on some of the grantees and the Authority does not need such negative publicity. There needs to be some information and oversight so that situation is not repeated.

Director Cutrone said that the Authority retains the ability to approve the individual outreach projects. The Authority will promote programs that have been shown to have at least some positive effect in their communities.

Associate Director McCambridge said that participants in the Parent Program are required to present their projects to the Authority for approval.

Associate Director McCambridge, in response to a question by Mr. Maki, said that there were many reasons why certain agencies dropped out of the program. Some agencies are very small and were not able to meet some program requirements; some found the program to be incompatible with their core missions; others filed for bankruptcy, etc.

Director Cutrone said that when the NRI program was originally transferred to the Authority, Dr. Toni Irving made a presentation at the September 2012 Authority Regular meeting. She and then-IVPA staff had compiled a list of agencies that had been underperforming. An initial cut had been made at that time, prior to the list that was provided to the board in December having been made. Since then, some of the agencies have looked at the increased reporting requirements and have determined that they either do not have the capability or the desire to comply. The agencies that have not withdrawn from the program have been made aware of the new increased reporting requirements and that reporting activity will be closely monitored. As with federal grants, the Authority has the option to stop funding these agencies if the reports don't come in.

Mr. Maki said that the scrutiny of the NRI programs was driven by a handful of legislators. He asked if an effort had been made to reach out to those legislators as a means of heading off future problems.

Director Cutrone said that staff had been in contact with a number of legislators regarding these programs, some of whom had expressed concern. One of the most vocal opponents of the program, Senator Pat Murphy, has denied requests to meet with him and said that he will just act as part of the Senate's budget committee. Efforts to work with legislators will continue, but they haven't always been fruitful.

Director Cutrone, in response to a question by Mr. Hickey, said that the largest component is the YEP. One of the past problems had been in maintaining accurate time records. One of the lead agencies, Community Assistance Programs (CAP) specializes in employment training and placement and they have set up an electronic timekeeping system that allows the youths to punch in and out via telephone. Part of the mentors' responsibilities will be to ensure that the youths are accurately checking in. CAP has an arrangement with J.P. Morgan / Chase bank via which instead of receiving a check, the youth participants will receive a debit card; the card will be credited at the end of each pay period. 19 of the 23 lead agencies will use this system. The Chicago Area Project will maintain a different system that will issue checks, but the actual time records will also be tracked by the CAP system.

Associate Director McCambridge said that CAP will be the employer of record and will be paying the youths directly.

Ms. Egan said that she wanted to ensure that this program and the city's jobs program are leveraged in such a way that they serve as many youths as possible.

Associate Director McCambridge said that a major difference between this program and the city's program is that this one has a mentoring component. There may be some overlap in the two programs competing to serve the same youths, but they are different programs.

Associate Director McCambridge, in response to a question by Ms. Jacobs, said that \$1.7 million in then-NRI funds was designated in July of 2012 to the Illinois Department of Human Services (IDHS), so that money funded last year's program.

Director Cutrone said that the IDHS program was a separate program created by the governor's office. The governor's office will have a jobs program this summer also, but it will be funded from a source other than those under the Authority's control.

Budget Committee Chair Brown said that she noticed that many disparate systems are being funded. Perhaps the Authority could review all of these programs to determine if these efforts could be somewhat coordinated and/or allow for more effective use of funds.

Director Cutrone said that he has been interested in performing such a review for a long time and that it does happen on a somewhat ad-hoc basis. The programs themselves should ideally meet to discuss where there is room for collaboration and where there is overlap. However, this is an area where the service needs are greater than the available resources can provide. The board as a whole might consider creating a committee specifically for the purpose of addressing this issue.

Ms. Jacobs said that there are twice as many youths applying as there are positions available. In addition to overlaps, gaps in service should be studied, too; whether there are specific populations that are not having service needs met.

Director Cutrone said that one thing that the Authority had planned on taking some of the members of the former IVPA board and some of the Authority's board members and creating an ad-hoc violence prevention committee.

Mr. Maki said that the creation of a committee would be great, but he would be concerned that the Authority might not have the resources or capacity to perform the related work.

Ms. Stratton said that some of this work has already been done so this effort would not necessarily start from scratch. It's a matter of determining what we already know and then reviewing needs. Regarding the shortage of positions, youths' applications should be active long enough so that if they are not accepted into one

program, they would still be eligible for others. There are far more youths who want jobs than there are spaces in these programs.

Budget Committee Chair Brown said that the Authority should review its own programs first and then expand that review to include other programs.

Director Cutrone said that this is a discussion that has been started with Authority Chairman Ellis. As others have pointed out, the Authority has taken on a tremendous amount of work as the former IVPA funds were transferred to the Authority and the Authority is thankful to have many former IVPA staff members on board who are familiar with these programs, but there is still a lot of work in absorbing these programs into the Authority.

2. The Parent Program: Associate Director McCambridge said that the Parent Program will employ and empower 1,110 parent leaders within the 23 NRI communities to reduce the risk factors that contribute to violence and negativity and promote protective factors that contribute to family and community stability, well-being, and peace. This will be a three-phase program:

- Administrative staff will be hired to train the parents.
- Parents will be trained in protective factors. Partner agency Be Strong Families administers such a curriculum.
- Protective factors will be implemented and provided for continuing Parent Cafes.

Parent Cafes are informal self-help meetings that parents will host and engage other parents in the community to discuss issues. The Authority will review and approve, as appropriate, any service project ideas generated by the program.

Associate Director McCambridge, in response to a question by Ms. Hora, said that in the past, the Parent Program was known as the Parent Leadership Action Network (PLAN) and it was a mentoring and jobs type program. In the past, PLAN simply handed out information provided by Be Strong Families, but now the parents will actually be trained.

Director Cutrone said that efforts have been made to identify evidence-based service projects which may turn out to be neighborhood clean-up; neighborhood watch groups; community policing; safe passage programs; etc. Recently, the idea of mentoring single parents was presented and might be worth pursuing.

Director Cutrone, in response to a question from Ms. Hora, said that this is a shift in focus.

Mr. Gonzalez said that he would like to see an effort aimed at changing the snitching culture; many people in these communities know who the perpetrators are, but do not share that knowledge with police because they don't want to be labeled as snitches.

Director Cutrone said that that was an excellent idea. The Chicago Police Department (CPD) has received grants in the past for programs aimed at changing that culture.

3. Re-entry Program: Associate Director McCambridge said that this program is designed to help youths returning to their communities from Illinois Department of Corrections (IDOC) or Illinois Department of Juvenile Justice (IDJJ) custody. The program provides case management and referral to community services.

Budget Committee Chair Brown said that she noticed in the budgets for the individual programs presented in the materials that there is a difference in the percentages that are allocated to salaries and hourly employees and contractual expenses.

Director Cutrone said that the difference was the payments to the youths and the parents.

Associate Director McCambridge said that the lead agencies manage the money that is distributed to the different providers. The lead agencies do not administer these programs directly, so the sub-contracts appear as contractual line items. This is why the contractual line items for the lead agencies appear to be so large.

Director Cutrone said that a grantee's subcontracts are not normally presented to the Budget Committee. He called attention to a list in the materials that identified the lead agencies and the service providers. He said that the Authority reviews all sub-contracts for approval, even though they are not, as a matter of practice, presented to the Budget Committee. The subcontractors report program and fiscal data to the lead agencies, who in turn forward that material to the Authority. The Authority's grant monitors perform site visits at all levels, lead agencies and sub-contractors. Staff maintains a fairly stringent level of accountability.

Ms. Hora said that she had some concerns about this one-size-fits-all model. She said that she was familiar with some of the agencies, but not others. Many of these agencies are not registered with the charitable trust and many had no website. This makes it hard to scrutinize the subcontractors.

Director Cutrone said that part of the legal review process relating to sub-contractors is to determine if it is a 501(c)3 charitable organization and if they are registered with the federal Central Contractor Registration (CCR) office; nobody gets funding without a CCR number.

Ms. Hora said that she had concerns given the significant amounts slated to be awarded to some of the sub-grantees; as much as \$350,000. It would be better to have more information about these grantees to determine if they are worth funding.

Director Cutrone said that he appreciated Ms. Hora's very appropriate concerns, but a line has to be drawn regarding what gets presented to the Budget Committee; there are over 100 sub-contracts and it would be impractical to send every one of those to the Budget Committee for review. However, more in-depths analysis could be provided upon request by any of the board members.

Director Cutrone, in response to a comment by Ms. Hora, said that in several cases the grantee also administers part of the program, so they are themselves listed as their own sub-grantees those cases as they are self-providers of portions of the programs.

Director Cutrone, in response to a comment by Budget Committee Chair Brown, said that staff had considered creating an application process for the sub-grantees, in part, so that there would be a standardized checklist of informational items.

Budget Committee Chair Brown suggested that in the future, individual board members, at random, conduct site visits at these programs.

Director Cutrone said that was a great idea and it would mean a lot to the grantees and they would love that kind of attention and recognition.

Mr. Gonzalez noted that he is actually on the board of directors of Healthcare Alternative Systems, Inc. (HAS), which is listed as a sub-contractor under the Alliance of Local Service Organizations (ALSO). He said that he would abstain from voting on this line-item.

Ms. Jacobs suggested creating a forum in which these and other service providers get to speak to the board about their programs. This would not necessarily be an evaluation or even directly tied to funding, but it would be an opportunity to demonstrate the impact of their work.

Director Cutrone said that that was definitely an option. He suggested inviting these agencies to make presentations at future Authority Regular Meetings.

Budget Committee Chair Brown said that if the agencies are aware that, at random, there is a possibility that they might be selected to present at a meeting, they might be more eager to participate.

Ms. Jacobs said that this would help the board members by educating them with regard to the programs that they are being asked to fund.

Motion: Mr. Maki moved to approve the Illinois Community Violence Prevention Programs designation recommendations. The motion was seconded by Ms. Greene and it passed by unanimous voice vote, with abstentions by Ms. Hora and Mr. Gonzalez.

5. Illinois Violence Prevention Authority (IVPA) Legacy Programs

Associate Director McCambridge, referring to the memo in the meeting materials dated April 22, 2013 and regarding the IVPA Legacy Programs, said that under years one and two of the former Neighborhood Recovery Initiative (NRI) there are some funds that are being returned to the Authority that would have been returned to the former IVPA. The IVPA's practice was to pass a large part of its program funding to its grantees early in the lives of the programs and now that those programs are closing out, funds are being returned. There was a surplus of funds that had been dedicated to NRI, so staff felt that it would be proper to use those funds to enhance the new iteration of the NRI programs, now called the Illinois Community Violence Prevention Programs (ICVPP), for this year. The Community Assistance Programs (CAP), Youth Employment Program (YEP), Technical Assistance and Networking Project (TANP), and the University of Illinois at Chicago (UIC) will supplement the activities regarding the program components of ICVPP.

1. Community Assistance Programs (CAP): Associate Director McCambridge said that CAP will provide assistance to provide comprehensive and centralized payroll and timekeeping program for all participants in the YEP. Staff, space, equipment, a telephonic timekeeping system, web-based tracking, and electronic payroll services would be provided in addition to being the employer of record. They would handle all taxes and deductions. These services would be provided for the nine weeks that the participants are in the programs.

Associate Director McCambridge, in response to questions by Ms. Hora, said that five full-time administrative staff and other employees' time on this program are covered by the \$98,796 line item in the budget. She said that the equipment in the budget is for the new staff members.

Director Cutrone, in response to a question by Ms. Hora, said that normally, under federal grants, the Authority has the option of allowing the grantees to keep equipment purchased for their programs under the grants. The Authority can request that these items be returned at the ends of the grants, but often after a year or more of use it simply isn't worth the effort.

Ms. Hora said that this is only a seven-month program, so whereas it might not make sense to recover used equipment from a grantee that makes the purchase and then the grant runs for a year and then gets multiple renewals, we might consider it for such a short-duration grant.

Director Cutrone said that he was hopeful that the agencies presented at this meeting would prove to be competent service providers and be legitimate fund recipients for next year and beyond and, thus, would not need to surrender purchased equipment. These items are in next year's budget at the same flat level.

Director Cutrone, in response to questions by Ms. Hora, said that the funds budgeted for software would likely go to software licenses.

Ms. Hora said that \$64,000 seemed like a lot of money for software licenses, given the length of the grant.

Associate Director McCambridge said that the software would be leased, most likely on a per-person basis.

2. Mentoring Training: Associate Director McCambridge said that this program provides specialized training developed by Dr. Stephen Hamilton and Dr. Mary Agnes Hamilton of Cornell University. Administrative staff will use this training to train the mentors. This program is unique because it will focus on employing youths and it will strengthen and enhance job readiness training.

Director Cutrone said that the Hamiltons were found via mentoring.org, who are mentoring experts. Staff had expressed to them interest in a jobs/mentoring program and they recommended contacting the Doctors Hamilton, whose specialties are job-centered mentoring. The curriculum is being designed specifically for this program.

Director Cutrone, in response to a question by Ms. Hora, said that the mentors who had been originally hired when the program was administered by the IVPA had received training, but wasn't sure if they had formal mentoring training.

Associate Director McCambridge said that the correct designation recommendation for the YEP is \$31,400, not the \$30,000 stated in the materials.

3. Technical Assistance and Networking Project (TANP): Associate Director McCambridge said that the Illinois African American Coalition for Prevention (ILAACP) had a contract to provide technical assistance. Staff recommends designating \$235,255 to this program to support technical assistance for YEP and for the Parent Program. This would support training for trainers/mentors who would then train youths in the job readiness training curriculum. Youth will receive 40 hours of training. Some of the mentors will be trained as instructors. This will help maintain the mentor/youth relationships so that instructors need not be brought in from outside the community. CAP places youths and adults in various community employment settings and they have tailored their training to be a 40-hour youth program. The other organization, Be Strong Families, is a very strong partner in the parent program and they will provide training and technical assistance which will be very intense.
4. University of Illinois at Chicago (UIC): Associate Director McCambridge said that UIC had been a partner in the former NRI programs. UIC performs evaluation work and has contracted with a database provider that would collect data from all partner agencies to be used in evaluations. Staff recommends designating \$199,556 to UIC to maintain this program relationship.

Associate Director McCambridge, in response to a question by Ms. Hora, said that the kick-off event would be for staff only. This event would be subject to the Authority's new food and beverage policy.

Director Cutrone said that the former IVPA's training manual was not review in-depth due to the program as a whole being revamped.

Associate Director McCambridge said that the old training materials were centered on promoting messages and not focused on developing skills.

Motion: Mr. Hickey moved to approve the IVPA Legacy Programs designation recommendations. The motion was seconded by Ms. Sanchez-Bass and it passed by unanimous voice vote, with an abstention by Ms. Hora with regard to items 1, 2, and 3.

6. Chicago Area Project (CAP)

Associate Director McCambridge said that the CAP received a set-aside of \$5 million in General Revenue funds. CAP has volunteered to dedicate half of those funds to support

former NRI programs. Support will focus on programs in West Garfield Park, Grand Boulevard, and Auburn-Gresham. \$1.25 million of those funds would go to St. Sabina. CAP is also providing funding to the Latino Organization of the Southwest (LOS) and to the DuPage County Area Project. Most of these programs target youths by providing after school programs, job development programs, support groups, and referral services.

Director Cutrone, in response to a question by Ms. Hora, said that the Authority does not have much discretion in the use of these funds because this was an earmark grant. They will follow the same general format as the other neighborhoods for the \$2.5 million to the community violence programs. LOS and the DuPage County Area Project basically do in those areas what CAP does in Chicago.

Budget Committee Chair Brown said that given the designation amount, it is important to make sure that the sub-contractors are performing their jobs.

Director Cutrone, in response to a question by Budget Committee Chair Brown, said that non-profit agencies that receive designations over \$500,000 must submit an A-133 Audit. Audits might also be requested during the course of normal grant monitoring, if the need arises.

Authority Deputy General Counsel Sean O'Brien said that the majority of such grants have audit components in their budgets.

Director Cutrone, in response to a question by Ms. Hora, said that the Authority can request management letters.

Ms. Hora said that she was concerned because the bound copy of the audit that the Authority would receive might not contain information on deficiencies regarding internal controls.

Motion: Ms. Greene moved to approve the CAP designation recommendations. The motion was seconded by Mr. Gonzalez and it passed by unanimous voice vote, with abstentions by Ms. Hora and Ms. Jacobs.

Old Business

None.

New Business

None.

Adjourn

Motion: Mr. Gonzalez moved to adjourn the meeting. Mr. Maki seconded the motion and it passed by unanimous voice vote. The meeting was adjourned at 1:27 p.m.